

Constitution of the group, *Reading Sheffield*

Aims: To explore and preserve the reading experiences of Sheffielders.

Purpose: To give those of us for whom reading has been a key source of pleasure and education an opportunity to share our experiences and to celebrate this important part of the way we see the world.

Activities:

- To share our memories of reading with each other
- To record and preserve these memories of different generations of Sheffielders
- To maintain skills and equipment that will enable the group to continue to record and celebrate the reading experiences of Sheffield readers
- To disseminate the value of what we have shared among other community groups, academic institutions etc
- To maintain a website and blog that will help us share our stories online
- To bid for funds to enable us to carry out these activities.

Structure

Members to include all those interested in our project. Those who can will be invited to pay an annual subscription of £6 to cover costs of transport, postage, telephone and publicity.

A committee to steer the activities of the group. The officers at present include:

Chair: Val Hewson

Treasurer: Loveday Herridge

Secretary: Sue Roe

The committee will be elected at the annual general meeting in November. Other official roles may be created in the future and the Committee may invite members to attend meetings, pro tem, where this is necessary or would assist the project. Two members shall constitute a quorum. At least two meetings a year will be held in members' homes.

Financial Governance

- The organisation to be not-for-profit. Signatories for the bank account to be the Chair/Director and Treasurer.
- [Bank account details withheld]
- Monies to be used to finance the activities of the organisation in pursuit of its overall purpose.
- The money and property belonging to this group may not be distributed to its members.

- If the organisation is wound up or dissolves, the organisation's assets will be distributed to another charitable or not-for-profit organisation, preferably one engaged in collecting the histories of those who have lived in Sheffield. If no group is forthcoming, then the equipment will be lodged with the Sheffield City Archives to be allocated to whatever group they think fit.

Accountability to members

- An annual general meeting will be held at which the officers are elected.
- The committee is collectively responsible for the organisation's activities.
- An annual report of the group's activities will be sent to members who will be notified at least a fortnight before events in which they could be involved.

There will be an annual review of the activities of the group and an evaluation of the effectiveness of the group in meeting its aims.

Contact Details

Chair: Val Hewson (val383@btinternet.com)

Treasurer: Loveday Herridge

Signatories

Val Hewson

Sue Roe

Loveday Herridge